

## STAKEHOLDERS RELATIONSHIP AND INVESTOR GRIEVANCE COMMITTEE

The Committee shall as per the charter and as per the policy approved by the Board have primary objective of:

1. Formulation of policies and procedures in line with the statutory guidelines to ensure speedy disposal of various requests received from security holders from time to time;
2. The main objective of the Committee is to consider and resolve the grievances of security holders of the Company;
3. To approve, register, refuse to register transfer / transmission of shares and other securities
4. Monitor and review any investor complaints received by the Company or through SEBI; and SCORES and ensure its timely and speedy resolution, in consultation with the Company Secretary and Compliance officer and RTA of the Company.

### MEETING ONCE IN EVERY YEAR.

### ROLE OF STAKEHOLDERS RELATIONSHIP COMMITTEE

- Redressal of shareholders and investor complaints / grievances e.g. transfer of shares, non-receipt of balance sheet, non-receipt of declared dividend etc.;
- To subdivide, consolidate and / or replace any share or other securities certificate(s) of the Company;
- To authorize printing of Share Certificates post authorization from the Board of Directors of the Company;
- To authorize issue of Duplicate Share Certificates and Share Certificates after Split / Consolidation / Rematerialization and in Replacement of those which are defaced, mutilated, torn or old, decrepit, worn out or where the pages on reverse for recording transfers have been utilized.
- To approve the transmission of shares or other securities arising as a result of death of the sole/any joint shareholder or operation of law ;
- To monitor and review the performance and service standards of the Registrar and Share Transfer Agents of the Company and provides continuous guidance to improve the service levels for investors;

### STAKEHOLDERS RELATIONSHIP COMMITTEE MEMBERS

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|------------------|---|----------|
| 1. Pravin Poddar | - | Chairman |
| 2. Robin Jain    | - | Member   |
| 3. Manish DIXIT  | - | Member   |



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